

Executive Board Meeting Minutes

February 20, 2017

Respectfully submitted by Joan Cullen, Recording Secretary

Attendees: Chip Kyle, Ann Morrow, Jeremy Wilson, Lori Buffington, Joan Cullen, Bill Hamilton, Corey Eng, Chuck Dorr, Kimberly Morehead, Benn Schonman, Alan Coppola, Jeff Coppola, Dave Ek, Jason Breiter and Jake Robinson.

President Chip Kyle called the meeting to order at 6:30 pm at Legacy Emanuel Hospital.

Seating of Visitors: Chip welcomed visitors Jason Breiter and Jake Robinson from the Timber/Thorns Soccer Organization, and Alan Coppola to participate in tonight's meeting.

Review of Tonight's Agenda: Chip asked if there were any additional topics to be discussed tonight. Joan Cullen asked if time for a brief discussion regarding the Sunday Parkways could be added. The group accepted the agenda with the addition.

A MOTION to approve the January Executive Board minutes as distributed was made by Benn Schonman and seconded by Bill Hamilton. The motion passed unanimously.

Ride to the Game: With no objections, Chip offered the floor to Jason Breiter and Jake Robinson regarding the Timbers' proposal. To assist with increasing soccer match attendance and to promote our Club and cycling awareness, they are proposing PWTC partner with the Timbers/Thorns/T-2 organization to promote a ride to one of their soccer games. It would be a fundraiser for PWTC who would be provided a block of discounted tickets to sell with a percentage of the proceeds coming back to the Club's coffers. Their proposal was for PWTC to organize a ride to Providence Park prior to the game. PWTC would be the recipient of recognition during the game with possible branding of a souvenir game item and a spot for a Club informational booth. Areas for the Club to consider in the planning stage would be to consider members' interest, selection of game date/time, develop a route to Providence Park, and how to promote and sell game tickets. Consensus was for Chip to further pursue the possibility of such a partnership.

CONTINUING/UNFINISHED BUSINESS

Website Development Update: Alan Coppola gave an update of the project status. Round 1 of the beta testing had been launched with several issues being identified and fixed. Bill Hamilton and Patrick Cecil had been in a training session with Mark Hartel regarding the input of rides and use of the calendar. Release of round 2 of beta testing is planned for the next couple weeks. Currently a member's ability to self-edit their profile and enter family member information was being addressed. Going forward, individual family members would require a separate email address to create their own profile. The access for Ride Leaders to enter their own rides into the calendar was planned for a later time. Final deployment, with backup, was anticipated to go live at the end of March.

TREASURER'S REPORT

Treasurer Jeremy Wilson passed around the current Profit & Loss summary for the year to date. He clarified revenues or expenses only show up on the report when there was activity in the assigned class. There are still 2017 donations pending. Jeremy needs a listing of the recipients the Board selected at the November Board Meeting for follow up. The graph comparing historical spending to current monthly spending was reviewed again and consensus was for Jeremy to continue to run the report for comparison.

BOARD MEMBERS REPORTS

President Chip Kyle did not have a report at this time.

V-P Ann Morrow's report was covered under Committee Reports, 2017 STP/Contact Letter.

Membership Secretary Lori Buffington reported 425 memberships and 575 riders. We are up 8 memberships from December, but down 6 from this time last year.

Recording Secretary Joan Cullen reported she had come across copies of the Club's Articles of Incorporation and a 1991 Amendment to the Articles of Incorporation in the Secretary's records. It was recommended copies should be kept with the files of the President, Secretary, and Treasurer.

Road Captain #1 Bill Hamilton did not have anything to report at this time.

Member-at-Large Chuck Dorr did not have anything to report at this time.

Member-at-Large Corey Eng did not have anything to report at this time.

Member-at-Large Kimberly Morehead reported she had begun to ride again.

Member-at-Large Benn Schonman did not have anything to report at this time.

COMMITTEE REPORTS:

Quick Release: QR Editor Kimberly Morehead indicated articles for publication are very welcome.

2017 STP/Contract Letter*: Ann Morrow and Corey Eng led the discussion. The letter reviewed and revised last month had been sent to Rebecca Sorenson, Cascade Event Director. Her response indicated their budget had already been set and the budgeted amount would not be able to meet our increase request. However, she was requesting further discussion with us on the matter. Currently the contract with Cascade to run/staff the finish line is on a year-to-year basis, but members present support future consideration to set up an agreement with Cascade for multi-year 'step' increases. After discussion, Ann, Corey, and Chip would follow up with Rebecca.

*Note: To date, the 2017 contract from Cascade for PWTC to run/staff the finish line had not been received by PWTC.

Other Business: No additional unfinished business was brought before the Board at this time.

NEW BUSINESS

Directors and Officers Insurance: The Club currently does not carry a separate policy for expanded coverage of malfeasance, misuse of funds, etc., by the Board. The coverage had been reviewed in 2011, and it was decided at that time, coverage through the general policy was adequate. Following a brief discussion, consensus was to continue with the coverage offered in the general policy.

Saturday Morning Medley Feedback: Chip had received a member's comments regarding last Saturday's ride. With a recent change in the ride leaders' line up, there was some confusion as to who was leading the ride; maps and a sign-up sheet weren't available. Discussion ensued about the past challenges of knowing who the assigned leader is for this particular rotating ride leader ride. Since the Tuesday Morning Spin has demonstrated a better format for identifying the ride leader assigned to a particular date, it was suggested the same be done for the Saturday Morning Medley.

Club Picnic, August 13, 2017: Chip reported the event would again be at Columbia Park, but he was unable to get the same site space. The new site does not have a shelter, but Club canopies could be used for cover. Benn Schonman has graciously volunteered to organize the event. Chip had taken care of the permitting and would also be contacting the caterers. Ride leaders are needed for pre-picnic rides. A budget for door prizes would be determined closer to the event.

Non-Club Events Approved for PWTC Mileage Credit: After discussion, the following events were approved by the Board to earn Club mileage credit:

April 4 Daffodil Classic - Leader: Ann Morrow
April 30 Monster Cookie - Leader: Chip Kyle

May 6	RACC – Leader: Ann Morrow
May 20	Reach the Beach – Leader: Scott Poindexter
June 10	Strawberry Century – Leader: Benn Schonman
June 17	The Gorge Ride – Leader: Dick Weber
June 25	2 County Metric Centuries – Leader: Benn Schonman
August 19	Beaverton, Banks, and Beyond Bicycle Tour - Leader: Bruce Buffington
August 24	Peach of a Century – Leader: Bill Hamilton
Sept. 24	Harvest Century – Leader: Benn Schonman

These are fee-to-ride events. To participate riders must pay all associated event fees and follow rules as dictated by the organizing group.

Mileage Policy Discussion: After hearing comments from riders regarding credit for ‘home’ miles, Corey Eng proposed a policy to clarify when ‘home’ miles would be awarded. He recommended home miles be restricted to distance ridden on the published date of the ride. Chip requested further discussion and final approval be held over to the next Board meeting.

Sunday Parkways: It was agreed the Club would participate in the May 21, June 25, and July 23 events. Chip would contact Bud Rice regarding staffing a booth on those dates.

Website Discussion: An additional short discussion ensued regarding the new appearance and function of the new website.

President Chip Kyle adjourned the meeting at 8:55 pm.