

Executive Board Meeting Minutes  
November 14, 2016  
Respectfully submitted by Joan Cullen, Recording Secretary

Attendees: Ann Morrow, Larry Lewis, Lori Buffington, Joan Cullen, Brian Hammer, Corey Eng, Chuck Dorr, and Kimberly Morehead.

Vice-president Ann Morrow called the meeting to order at 6:29 pm at Legacy Emanuel Hospital.

Seating of Visitors: There were no additional visitors attending tonight's meeting.

A MOTION to approve the October Executive Board minutes as distributed was made by Larry Lewis and seconded by Lori Buffington. The motion passed with a majority vote.

#### TREASURER'S REPORT

Treasurer Larry Lewis reported the Club, since November 1<sup>st</sup>, had income of \$306 (\$245 from membership dues) and expenses of \$342.

#### BOARD MEMBERS REPORTS

V-P Ann Morrow reported she had 10 riders on last Saturday's Meet PWTC ride.

Membership Secretary Lori Buffington reported 420 memberships and 571 riders. Year-to-date the Club had added 119 new riders. Roles for November 2015 reflected 423 memberships.

Recording Secretary Joan Cullen did not have anything to report at this time.

Road Captain #1 Brian Hammer reported the November ride schedule was filled, all submitted rides had been entered, and December's schedule had lots of openings.

Member-at-Large Chuck Dorr reported today's Monday Morning Meander only had 7 riders but Sunday's Pickle Ride had good attendance. The weather seems to be impacting the number of riders who turn out. Chuck reported Benn Schonman had been hit by a mini van while riding. Benn was pretty bruised up but luckily no bones were broken. Betty Suryan had been notified to send flowers to Benn.

Member-at-Large Corey Eng reported Sunday's West Side ride had 6 riders and 10 riders the week before. He had, as Ann had suggested at the previous meeting, looked at the Meet Up group's style of notifying riders when a ride was scheduled and did not think that type of format would work with the Club's scheduling philosophy. He did note that the retired members make up a large portion of the attendees on the rides during the week.

#### COMMITTEE REPORTS:

2017 Pioneer Century: Brian Hammer, Event Coordinator, reported the contract with Canby Fairgrounds had been procured, the county permits have been submitted, and discussions with Primal regarding jersey designs have begun. However, key lead volunteer positions are still unfilled.

2017 STP: Corey Eng, Event Co-coordinator, reported the Club should have the 2017 contract in hand after the first of the year. Since our rate had not been increased in the past 4-5 years, it was decided we would ask for an increase. Ann volunteered to draft a letter of intent to Cascade regarding this issue.

#### CONTINUING/UNFINISHED BUSINESS

2017 Board Candidate Slate: Ann reviewed the slate of candidates announced at the November Club Meeting. No additional nominations had been received. Lori indicated she would not be at the December Club Meeting, but would accept her nomination for Membership Secretary.

- President: Chip Kyle
- Vice-president: Ann Morrow
- Membership Secretary: Lori Buffington
- Recording Secretary: Joan Cullen
- Treasurer: Jeremy Wilson
- Road Captain #1 (Jan.-Dec.): Bill Hamilton
- Member-at-Large #1 (Jan.-Dec.): Kimberly Morehead
- Member-at-Large #2 (Jan.-Dec.): Corey Eng

Positions not up for election until June are: Road Captain #2 (Patrick Cecil), Member-at-Large #3 (Chuck Dorr), and Member-at-Large #4 (Benn Schonman).

Website Development Update: Brian made comment the calendar development, in particular, had been anticipated to go slowly. The issue of translating to Robert what we want into accurate executable language was also an anticipated challenge.

**Other Business:**

Access to the most current mileage stats: It was noted the document was accessible through the recent email blast but not available on the web site.

Expired rider numbers: Lori reported she and Mark Hartel are reconciling the old data base, looking at the reassignment of old numbers if there was a lapse in membership and the member rejoined later, thereby, preserving the member's accumulated mileage stats. Dues expiration dates are sent to members by both automatic email notification and a mailed hard copy notice is sent by the Membership Secretary.

**NEW BUSINESS**

2017 Income and Expense Budget: Larry reviewed a preliminary budget work sheet. It was noted expenses and income for the annual banquet were spread over the previous and current year budgets. A higher expense will be monthly website maintenance under the new site (increase from \$20 to estimated \$150). Most expenses remain static. The anticipated charitable donation amount was reduced.

2017 Charitable Donations: Ann opened the discussion. Because All Saints is charging us monthly rental for our meeting space, the expense would be moved under the Club and Meeting Expense category. There were still unspent monies in our FHCRH fund; therefore, a lesser amount was earmarked for next year. There are no requests pending for bike racks at this time. A MOTION to increase the donation to Community Cycling Center from \$1,500 to \$2,000 was made. After discussion a vote was called for resulting in: Yays – 3, nays – 4. Motion did not pass. After additional thoughtful discussion the following list of organizations and donation amounts were accepted by the Board:

Northwest Bicycle Safety Council	\$5,000
Friends of the Historic Columbia River Highway (FHCRH)	2,500
Community Cycling Center	1,500
Bicycle Transportation Alliance (BTA)	1,000
Bikes for Humanity (education & bike repair instructions for low income children)	1,500
Our Savior Lutheran Church (parking lot & facilities use at the weekday rides)	1,000
Bike Clark County	1,000
Columbia River Gorge Kiwanis Club	100
Bike racks - 2 @ \$1,500/each (in kind)	0
<b>TOTAL</b>	<b>\$13,600</b>

A MOTION was made by Lori Buffington to accept the 2017 slate of charitable donations totaling \$13,600. Larry Lewis seconded the motion. Motion passed unanimously. Consensus by the Board was additional donation requests would be welcomed for review if they arose in the upcoming year.

2017 Event Dates: Ann shared the following event and multi-day ride dates with the Board:

January 29, 2017 – 2016 Awards Banquet

June 3, 2017 – Pioneer Century

July 15-16, 2017 – Seattle to Portland

August 13, 2017 – Club Picnic – the first Sunday in August conflicts with San Juan Island Tour

Multi-day Rides:

Memorial Day Weekend – Jim O'Horo Memorial Columbia Gorge Explorer

June 23-25, 2017 – Ashland Weekend – to be confirmed

July 28-30 – Bullards Beach

August 6-10 – San Juan Islands

August 27-31 – Trail of the Coeur d'Alene

Labor Day Weekend – Cycle Oregon Lite – to be confirmed

Vice-president Ann Morrow adjourned the meeting at 8:02 pm.