

Executive Board Meeting Minutes

April 24, 2017

Respectfully submitted by Joan Cullen, Recording Secretary

Attendees: Chip Kyle, Ann Morrow, Lori Buffington, Joan Cullen, Patrick Cecil, Bill Hamilton, Corey Eng, Chuck Dorr, Kimberly Morehead, Benn Schonman, and Brian Hammer.

President Chip Kyle called the meeting to order at 6:30 pm at Legacy Emanuel Hospital.

Seating of Visitors: Chip welcomed Brian Hammer to participate in tonight's meeting.

A MOTION to approve the March Executive Board minutes as distributed was made by Ann Morrow and seconded by Lori Buffington. The motion passed unanimously.

TREASURER'S REPORT

In Treasurer Jeremy Wilson's absence, President Chip Kyle reported a positive balance and account totals were consistent with totals reported last month.

BOARD MEMBERS REPORTS

President Chip Kyle reported on the following:

- The Financial Review Committee (Chip, Jeremy Wilson, Corey Eng and Bill Hamilton) had met to review all available financial documents. Coordinators of Club events who were taking in monies at this time (Pioneer Century and Columbia Gorge Explorer) were asked to cross-reference their accounting with the main books. The Committee found event fees collected by EventBrite had a lag time before being deposited into our account; however, the amounts were able to be reconciled.
- Injured list: Chin Ming had fractured his elbow in a fall and would be off the bike 5-7 weeks. Joel Loh had fallen on the I-5 Bridge but suffered minimal injury.
- Mid-Year Elections: One Road Captain position and two Member-at-Large positions are up for election at the June Club Meeting. Patrick Cecil indicated he would like to serve another term and continue to be involved with the transition to the new website's ride calendar. Eric Hendricks had agreed to run for one of the open M@L spots. Several names were suggested as possible candidates for the other open M@L position. Chip said he would follow up.
- Hot Line Phone Cost: Chip indicated he and Jeremy were still exploring options for the Club's phone hot line.

V-P Ann Morrow reported several members rode the Daffodil Classic and found it to be a nice ride. Wet weather has kept attendance low on the Reach the Beach (R-t-B) training rides. She plans to ride Seattle's Emerald Ride in May. It is a ride similar to Portland's Bridge Pedal.

Membership Secretary Lori Buffington reported 431 memberships and 586 riders. Roles were pretty steady with March's numbers. Jeannette Koos, Friends of the Historic Columbia River Highway, sent a thank you for the Club's recent donation.

Recording Secretary Joan Cullen reported she continues to gather documents outlining Club policies. After a short discussion the Board felt motions contained within meeting minutes should only be documented if they outlined a procedure affecting the Board's governing practices.

Road Captain #1 Bill Hamilton reported the list of R-t-B training rides was ready to send to Kelly Aicher at the Bike Gallery. Kelly had offered to include the training rides with BG's weekly email blast.

Road Captain #2 Patrick Cecil reported the wet weather continued to keep ride attendance down. The April schedule had filled out nicely and two in-town rides had been added on April 30. Entering rides for May using the new website calendar was found to be problematic. He and Bill were trying to make sure

both the old and new website calendars posted rides. Bill had contacted Mark Hartel regarding the problems he and Patrick were encountering as they tried to enter rides onto the new calendar site. Ride titles were reflecting if the ride was suitable for the 'Reach the Beach' training series. The number of Sunday rides offered was increasing.

Member-at-Large Chuck Dorr asked if a Slow Poke ride could be added on the 30th. He hoped the pace designated on the Social Rides and the Slow Poke Rides did not appear to be too similar. Monday's very wet Morning Meander only had 7 riders.

Member-at-Large Corey Eng reported attendance on the Saturday, Sunday, and Monday west side rides was quite low due to the wet and/or windy weather.

Member-at-Large Kimberly Morehead reported the R-t-B rides continue to attract new riders. The topic of riders who arrive, sign in, and 'disappear' was briefly discussed.

Member-at-Large Benn Schonman reported great weather on his Friday impromptu ride along the Clackamas River. He had six riders. There was bike road closure east of Farraday Dam due to a landslide.

COMMITTEE REPORTS:

2017 Pioneer Century: Brian Hammer, Coordinator, reported things were moving along. Event jerseys are now in stock. Volunteer t-shirts were being ordered this week and should be available for pick up at the June Club Meeting. Registrations are trickling in, with most of them being non-members. An email blast was sent out to members today to encourage pre-registration. There was a recommendation for another blast to target those who signed up last year on EventBrite. REI's website has two spots with links to Pioneer information. Pre-reg forms had been mailed to about 50 area bike shops. A supply had also been given for distribution at The Daffodil Classic, Monster Cookie, and the RACC. Volunteers are still needed. Corey plans to put an article in the May QR for recruitment. Kimberly had created a Pioneer twitter account.

2017 STP: Ann Morrow, Coordinator, reported things are progressing along. We are still awaiting a contract from Cascade.

Club Picnic: Benn Schonman asked regarding a budget for door prizes and clarification on how the caterer is paid. Chip indicated the final payment is made to the caterer on the day of the picnic and the door prize budget was \$600.

CONTINUING/UNFINISHED BUSINESS

Website Development Update: Chip shared a report from Alan Coppola regarding the website's progress. Alan had met with developer, Robert and it was felt the 'soft' release date for this week was a "go." Concerns and cautions regarding entering rides and possible impact on the Pioneer's registration process using the new website was voiced. Consensus by the Board was to have Chip talk further with Alan and delay the site going live until after the Pioneer if it appeared there would be adverse impact on users accessing the site at this time.

Club Information Brochure: Lori presented draft #8. With only a minor modification, it was felt to be in its final form. Lori planned to contact Clackamas ESD and another print shop for set up recommendations and pricing. It was hoped it would be ready for distribution at May's Sunday Parkways.

Portland Timbers/Thorns Ride-to-the Game Event: Chip reported he had contact with Jake Robinson regarding pricing for a souvenir and an event brochure was being looked into.

Other Business: No additional unfinished business was brought before the Board at this time.

NEW BUSINESS

Charitable Donation to Bike Index: A MOTION to donate \$250 to Bike Index, a non-profit 501(c)3 organization which registers bicycles to assist in the recovery of stolen bikes, was made by Joan Cullen. Following a discussion regarding the attributes of supporting such a universal repository for the registration of bicycles, Patrick Cecil seconded the motion. An amendment to the motion to specify payment of the donation to be made by June 30, 2017, was made by Bill Hamilton and seconded by Corey Eng. The motion with the amendment passed unanimously.

Other Business: No additional business was brought before the Board at this time.

President Chip Kyle adjourned the meeting at 8:12 pm.